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RAIIV GANDHI COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE and Affiliated to Pondicherry University)
(Accredited with 'A' Grade by NAAC)
(Sponsored by Sri Balaji Educational and Charitable Public Trust)

Pondy - Cuddalore Main Road, Kirumampakkam, Puducherry - 607 403.

Dr. Vijayakrishna Rapaka

B.Tech. (Mech.), M.Tech. (Energy), Ph.D. (Ocean Engineering, IIT Madras), M.L.S.T.E., F.I.I.P.E., M.C.S.I., M.I.S.E.S., M.A.S.E.E. PRINCIPAL

RGCET/CIR/2019-20/60 21.11.2019

CIRCULAR

- ❖ This is to inform that the students should not carry mobile phones inside the college campus strictly. It has been decided to ban the mobile phones inside the college with immediate effect and any student found carry/using mobile phone inside the college campus will lead to the seized of the mobile phone and the same will be handed over to the Office of the Principal for further action.
- ❖ Further, Students who do not have minimum of 75% attendance percentage as on the last working day will be debarred from writing the University Exams for the semester concerned.

Dr. E.VIJAYAKRISHNA RAPAKA B.fech, Wiech.), M.Tech (Energy), Ph.D. (BT Madras) M.I.S.T.E., F.J.P.E. M.C.S.(M.C.I.) PRINCIPAL

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- 1. The Administrator
- 2. The Vice Principal
- 3. The PRO
- 4. The Accounts Manager
- 5. All the HODs
- 6. The Exam Wing
- 7. The Librarian
- 8. The DPE
- 9. The Scholarship / Records Section
- 10. The Placement officer
- 11. The NSS Programme Officer
- 12. The Website Incharge- to upload in the College Website
- 13. The Attendance In charge
- 14. The Supervisors
- 15. The Electrical Maintenance Incharge
- 16. The Receptionist
- 17. The Security Officer
- 18. The File